



RONGOWHAKAATA

## Rongowhakaata Marae Kai-Takawaenga

- ❖ *Exciting opportunity to have a significant impact*
- ❖ *Providing support and assistance to marae*
- ❖ *Working across the Rongowhakaata rohe*

Rongowhakaata Iwi Trust Board is seeking to support the aspirations of whānau and hapū develop and future proof their marae. Their vision is for Marae to be thriving, fully functioning, hapū centred institutions providing physical and cultural facilities for whānau, hapū and communities to gather, celebrate, share, learn and grow.

We are now seeking a Kai-Takawaenga to undertake the following tasks:

- Provide a range of high-quality advice, facilitation, information and funding services that support marae to be resilient and achieve their marae development aspirations;
- To assist marae to prepare, refresh and/or complete their Marae development plan;
- To work with marae and the RIT to identify the strategic role and contribution of the RIT in supporting marae to implement their development plan;
- To develop and manage a project plan that enables the RIT to fulfil its strategic role and contribution to Rongowhakaata marae development
- To manage the project stakeholders, team, risks and conflicts
- To manage the project schedule and budget
- Build and maintain constructive and productive relationships with Rongowhakaata iwi members, whānau, hapū and marae communities

**Some of your responsibilities will include:**

- Project facilitation, planning and delivery
- Stakeholder relationship management
- Resource management
- Risk management

This key appointment requires someone with an extensive understanding and knowledge of Rongowhakaata, Our People, Place and Culture, has proven experience in working with Rongowhakaata whānau, hapū, and marae networks, has demonstrable iwi management and project management experience, is solutions focused with a result driven attitude along with:

- Proven contract and budget management skills
- A knowledge of Te Reo Ake me ona tikanga o Rongowhakaata
- Proficient experience in working with Rongowhakaata marae, hapū and community

Are you confident that you have what it takes to be successful in this role? Then please apply by sending a Cover Letter and CV to Sammy-Jo Matete – [trust@rongowhakaata.iwi.nz](mailto:trust@rongowhakaata.iwi.nz) or post to CMB 24 Whakato Road Manutuke 4053

For the successful candidate an attractive remuneration package is available.

**Applications Close: 5.00pm Tuesday 23 April 2019**

For a copy of the Job Description contact the Rongowhakaata Iwi Trust;

- ❖ Phone; 06 8628086, or
- ❖ Email; [trust@rongowhakaata.iwi.nz](mailto:trust@rongowhakaata.iwi.nz)